

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of Meeting</i>	Monday 12 February 2013 at 7.00pm in The Old School	
<i>Present:</i>	Cllr Neil Lander-Brinkley (NLB)	Peter Ambrose (PA)
	Patricia Stallard (PS)	Nat King-Smith (NKS)
	Jenny Nell (JN)	Kirk Phillips (KP) WCC Ward Member
<i>Notes taken by</i>	Tony Daniells (TD), Clerk to Denmead Parish Council	
<i>Next Meeting:</i>	Steering Group: Monday 11 March 2013 at 7.00pm in The Old School Forum : Thursday 21 March at 7.00pm in The Old School	

066/12NPSG Welcome and Apologies

NLB welcomed everyone to the meeting. Apologies were received from David Griffiths, John Knight, Kevin Andreoli, Ken Scholey and Felicity Hull.

067/12NPSG Notes of the last meeting

PA Had concerns about making changes to the development boundary without first understanding the housing needs and if these could be accommodated within the existing boundary.

NLB had asked to be informed of any communication with DCLG and did not see a need for all contact to be through him.

After noting the above two points, the notes taken at the meeting of the Steering Group held on 7 January 2013 were reviewed and agreed as an accurate record of that meeting.

068/12NPSG Project Update

- a) NLB had circulated a paper prior to the meeting giving an update on activity and the various work streams in progress. Four members (NLB, KA, PA and TD) had made a visit to Thame Town Council to discuss their Plan and its preparation. Observations from them included
- Having all Councillors review the Plan line by line
 - The forming of seven residents associations who were then used as a sounding board
 - Their energy in working to draft a plan.
 - How they had chosen an Inspector and the Plan was now with him for examination
 - Using incentives of free beer to encourage community engagement, but the household survey had achieved a response of 800 replies from 11000 surveys delivered.
 - Developments of over 80 people were difficult to integrate and it had been difficult to engage with local retailers
 - Developers would be required to compile evidence of housing needs
- PA considered the update report to be admirable and a valuable report worth keeping up to date. PS and KP left the meeting during this discussion.
- b) JN asked when a Plan would be available and considered that October may be ambitious for a final version. The meeting agreed that a working draft should be available in that timeframe.
- c) Weekday community engagement had been proposed for the week beginning 16 February. It was AGREED that this should be on
- Wednesday 20 February between 11.00am – 1.00pm
 - Thursday 21 February between 1.00pm – 5.00pm
 - Friday 22 February between 3.00pm – 7.00pm
 - TD would print and display another A3/A4 poster to advertise this
- d) Following this further engagement, there would be a need to analyse the results and 26 February was suggested for this, either an afternoon or evening session with Tue 26 February and Thursday 28 February as dates for informal 'drop ins'. NLB left the meeting at this point and KP rejoined.
- e) Following a presentation by Stuart Woodin, he/URS would rework the Oikos base following comments received. An update to the output would be expected mid-March.

069/12NPSG Community Engagement

- a) The Twitter account had seen little action of late. It should be used more and also used as part of the evidence base of community engagement.
- b) Use of the former NatWest Bank in the village centre had seen 46 people call in on the first Saturday and 65 the following week.

- c) Two open meetings were proposed, possibly in June and September to consult with residents on a draft of the Plan.
- d) A third Business Breakfast had been booked for 20 March
- e) JN referred to a study completed in 2007 by The Nathaniel Lichfield Partnership into Retail and Town Centre Uses. The chapter on Denmead needed updating. It could then be decided if the retail boundary needed to be revised.

070/12NPSG Development placement

- a) In the absence of KA, there was no update but PA advised that KA was systematically working through each site and assessing against the defined criteria.
- b) Engagement with Developers and Land Owners was proposed for Saturday 23 March. JN advised that this was not a good choice of day with a weekday likely to be more successful. A weekday of the week beginning 18 March was an option. As well as those developers/agents who had made direct contact with DPC, the invites should go to agents of SHLAA sites within the settlement boundary as these should be deliverable. PA also suggested that Hanover or other providers of elderly accommodation be invited and also HARAHA or Hyde who could develop affordable sites. A briefing to those attending should be made to outline how the Neighbourhood Plan was progressing, and it was considered that most would then seek a private meeting.

071/12NPSG Other Working Groups

PA updated the meeting on other working groups. This is also recorded in the update from NLB.

- Demographics and Housing was progressing. A further meeting was planned for Monday 18 February
- Infrastructure had contacted utility and other service providers. No showstoppers had been identified.
- Environment and Recreation would undertaken by PA, JK and DG with PA leading.

072/12NPSG Policy Development and content of the Plan

SW would help draft the Plan. Twelve and a half days of his time had been allocated which had to be used prior to the end of March. Whilst not all the needed information would be available, it would allow something to be written down with gaps identified and addressed in the coming months. WCC would expect to have the Local Plan part 2 ready by the end of the year and would wish to see the space left blank for Denmead to be filled. PA intends to meet with an editorial subgroup comprising of PA, NLB and SW and Working Group leaders on the 7 or 8 March. A reference to the impact the West of Waterlooville development should also be considered such that if for example, affordable office space were available at that location, the impact it would have if Denmead proposed the same.

The approach to a Public Consultation was suggested. This could follow along the lines of 'You said this, but evidence suggests..... Our preferred approach would be this' and to then seek views on this. NKS was prepared to be involved with any public consultation.

073/12NPSG Dates of future meeting

Dates of future meetings of the Steering Group/Neighbourhood Forum – all at 7.00 pm: Monday 11th March SG; Thursday 21st March NF – Placement; Thursday April 11th SG; Thursday May 9th SG; Thursday May 23rd NF; SG in June, 'open' meeting with draft Plan in mid-July, leading to public meeting with second draft Plan in September

Meeting closed at 8.45pm

Copies to Attendees
Forum and Steering Group members
Parish and Ward Councillors
NP website