

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of Meeting</i>	Monday 11 March 2013 at 7.30pm in The Old School	
<i>Present:</i>	Cllr Neil Lander-Brinkley (NLB)	Peter Ambrose (PA)
	Patricia Stallard (PS)	John Knight (JK)
	David Griffiths (DG)	Kevin Andreoli (KA)
	Jim Kerr (JKe)	Ken Scholey (KS)
<i>Notes taken by</i>	Tony Daniells (TD), Clerk to Denmead Parish Council	
<i>Next Meeting:</i>	Steering Group: Monday 11 March 2013 at 7.00pm in The Old School Forum : Thursday 21 March at 7.00pm in The Old School	

074/12NPSG Welcome and Apologies

NLB welcomed everyone to the meeting, including Ken Scholey who was replacing a councillor who had recently left the Council. Apologies were received from Jenny Nell and Steve Lincoln, Nat King-Smith, Malcolm Davies and Felicity Hull.

075/12NPSG Notes of the last meeting

The date of the last meeting was Tuesday 12 February and not Monday as recorded in the notes. The notes were then accepted as an accurate record of the meeting. NLB had reason to leave the last meeting early but he would have updated the Group on the fact that John Payne had started to update the Retail Study from 2007. Since that time, the use of the car park had increased and there were inaccuracies in the study report.

076/12NPSG Project Update

- i. Update Paper - NLB had circulated a paper prior to the meeting giving an update on activity and the various work streams in progress. This was a valuable update to the Group and a record of the status of activities.
- ii. Baseline data - in the ensuing discussion, the following points were raised:
 - a) A revised draft of the Oikos document was with PA/NLB, with further minor revisions due
 - b) DG was unhappy with the document. Whilst it was a step forward it should not be regarded as a tablet of stone. It was light on content and he gave examples of where it was incomplete such as missing information on cycle paths and the effect of the MDA on Denmead. Some conclusions were inaccurate. It raised some issues, but missed others such as the deficit in open space. **PA would take his comments forward and any other comments he received.**
 - c) KA considered that the document needs to be accurate to withstand any challenge. **TD would ask for a copy of the Oikos report and circulate to members.**

077/12NPSG Community Engagement

- i. Drop in sessions – the sessions had now ended and the results were being analysed. A first summary of these were tabled at the meeting. Some early conclusions drawn from the results for Housing were for small developments with modern houses incorporating traditional features. The need for warden assisted accommodation and care homes was also supported. Project ideas were included in a summary sheet, and further ideas from the other survey sheets would follow. JK asked if there was comment on the distance of new dwellings from the village centre and facilities. PS referred to WCC's Local Plan Part 1 which had a policy on time to walk or drive to the built environment and open spaces. JKe saw the NP as an opportunity to negotiate for facilities as part of any new development if policy was not met. There was then a discussion on how policy regarding affordable housing could be met if developments were on a small scale. It was reiterated that affordable houses on an exception were not counted towards Denmead's total but those at Little Frenchies Field would be included. The Plan should therefore be sold as needing to build 170 new dwellings. JK asked about build standards and that these should be included in the NP. Further comments had yet to be added to the analysis, and the results on recreation were to be added when finished and available.
- ii. Focus Groups – during the community engagement, residents had come forward and offered to take part in further work to review the results of the engagements. There were 15 in all and the use of this resource should be born in mind.

078/12NPSG Development Placement

- i. Update (KA) – analysis of the SHLAA sites and others identified by the Working party was not complete. KA summarized the criteria used to assess sites using these criteria. Of the 29 sites analysed, 11 were assessed as potential for development. These 11 sites would provide for more houses than were required and other considerations would help determine where development was placed. Other policy in the Local Plan pt. 1 would also guide placement. KA and his team of Jane Andreoli, JK and FH were thanked for their substantial effort in getting this assessment completed. KA concluded that the developers may be asked to provide the technical evidence of why a particular site was suitable for development.
- ii. Engagement with the Development 'industry' [Thursday 21st March - morning] – the need to engage with developers was known and a date had been identified where developers would be invited to share any proposals they had for Denmead. Invite letters would go out shortly. Some had already contacted the Clerk pressing for an opportunity to meet. It was important to understand proposals from developers and factor this into the NP. NLB proposed that an independent Chairman was used for this session and it was agreed to use Liz Bourne, of the Alliance for Market Towns (AMT) for this. PS suggested that only development principles were discussed and not detail, which would be contained in emerging policies in the NP. It was suggested that other known developers besides those who had contacted the Clerk should be invited, together with those who had attended the Inspectors Review of the Local Plan Pt. 1 also being invited. **TD would get a list of these and extend the invitation.**
- iii. Engagement with Forum & e-mail 'community' [Thursday 21st March evening] – the wider Forum would meet to consider the same presentation as the Development Industry and the results of the placement analysis on the same evening.

079/12NPSG Demographics and Housing WP – this was progressing well. The WP had identified a need for sheltered accommodation and care homes. These could be situated adjacent to each other where facilities could be shared such as a treatment room. JK also asked for consideration be given to hospice accommodation.

080/12NPSG Infrastructure WP and Employment WPs – as previously mentioned, John Payne was revising the report from the Retail Study conducted in 2007.

081/12NPSG Recreation & Environment WP – DG referred to his draft paper on recreation and open space. He had drafted a paper on what the WP sought to achieve, together with the answers to questions posed. The results of the drop in sessions and comments on recreation were awaited and would be incorporated into the paper. NLB had enquired of the Hants and IoW Wildlife Trust if they would review the informal green spaces.

082/12NPSG. The first draft Plan – editorial considerations (PA) - PA had spent two days with Stuart Wooding to review the structure of the Plan and to put emphasis on those aspects important to Denmead. SW had also met the leads on the three working groups. Ten days of SW's time was available before the end of March. SW would develop the framework and put in what he could but it was recognized that there would be gaps to be filled in by the Forum/SG members.

083/12NPSG. Any other business (at the discretion of the Chairman) – PA volunteered to give an update on progress at the Annual Parish Assembly.

084/12NPSG Dates of future meeting

Dates of future meetings of the Steering Group/Neighbourhood Forum – all at 7.00 pm: Thursday 21st March NF – Placement; Thursday April 11th SG; Thursday May 9th SG; Thursday May 23rd NF; SG in June, 'open' meeting with draft Plan in mid-July, leading to public meeting with second draft Plan in September

Meeting closed at 9.40pm

Copies to Attendees
 Forum and Steering Group members
 Parish and Ward Councillors
 NP website