

## **DENMEAD NEIGHBOURHOOD PLAN**

### **Meeting Notes – Meeting of the Steering Group**

*Date of meeting* Tuesday 5<sup>th</sup> November 2013 at 3.00pm in The Old School

Cllr Neil Lander-Brinkley (NL-B)	Peter Ambrose (PA)
Cllr Kevin Andreoli (KA)	Cllr Felicity Hull (FH)
D Cllr Patricia Stallard (PS)	John Payne (JP)
John Knight (JK)	Neil Rusbridger (NP)

*Notes taken by* Neil Lander-Brinkley

*Next meeting* Steering Group (SG) on Monday 18<sup>th</sup> November at 7.00 pm in The Old School

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042/13NPSG Welcome & Apologies

NLB welcomed everyone to the meeting. Apologies were received from Tony Daniells (the Clerk to the NPSG) as he had to attend his dentist.

042/13NPSG Notes of the last meeting of the Steering Group

The notes for the meeting held on 14<sup>th</sup> October 2013 were reviewed and agreed as an accurate record of proceedings. These minutes had been restricted to attendees only

043/13NPSG Support from rCOH

NL-B explained that although this meeting had been arranged to allow Neil Homer (our newly appointed advisor from rCOH) to attend, this had not been possible. PA apologised that this had happened and presented the current position. Based on the work the SG had already done, Neil Homer (NH) had prepared a Work Programme which projected a completion for the Final Pre-Submission Plan, to be presented and signed off by the Parish Council early March 2014. The Programme was welcomed by the SG. [Post meeting note: The Parish Council has accepted the SG's view that an Extra-Ordinary meeting of the Full Council should be scheduled for Thursday 6<sup>th</sup> March.] In reply to a question from JK, PA reported that NH had experience throughout the whole NP process having taken other N Plans to their final stages, i.e. the draft for referendum.

PA reported that NH had asked to have a trip around the sites that had been shortlisted in the SGs recent discussions (and others). This was taking place the following day (6<sup>th</sup>) with PA and NL-B. NL-B suggested that if members wished to meet NH then they come to the DCC at 1.30 pm for an informal discussion over tea before the team set off. [Post meeting note: JK and FH took up this invitation.]

044/13NPSG Site Allocations

(i) to discuss any further views: Prior to NH making his site visits, NL-B asked if there were any further comments on our shortlisted sites. There was further discussion regarding one site, ref 2455, but no changes to the SGs agreed position.

(ii) to discuss the presentation of information to the public and development industry: The SG agreed that it was premature to set out any plan for further engagement until a full discussion has been held with our advisor at the next meeting. Indeed it seemed likely that, given the need to include more information than simply housing allocations, the next consultation exercise might be about the draft pre-submission Plan.

045/13NPSG The Denmead Village Design Statement

After a short discussion it was agreed that the existing Village Design Statement (VDS) should be adopted as an annex to the Denmead NP. PA agreed to follow up his earlier work on the VDS to check if there were any additions required or inconsistencies to be resolved with the SG work to date.

Action PA

046/13NPSG Recreation, Environment & Green Spaces Work Package:

(i) to receive an update on progress to date: PA reported that a summary of the work on SINCS in or near SHLAA sites, commissioned from Hampshire Biodiversity Information Centre (HBIC), had been received. A full report was to follow. The Report gave evidence which supported our current allocation of sites. PA also reported that he had completed his justification of the Denmead Gap boundary. The meeting examined the paper which PA distributed and after a short discussion formally agreed it. PA was thanked for his work, which was the first of this detail that the SG members had ever seen.

The meeting noted a new paper from WCC, presented via the Clerk, on the Historic Environment review of Site Assessments. There was one SHLAA site (302) which had an archaeological red flag (a major constraint to

development) and a number of sites that have amber (warning) flags for archaeological and conservations reasons.

PA told the meeting that he hoped to be able to meet with Linda Thomas (WCC) to review the position that WCC and the NP had reached.

Action PA

(ii) To discuss what the content of this paper

The SG agreed that this paper should establish a 'Local List' of buildings and sites which the Plan would record as integral to the character of the Parish. This would be in addition to the existing schedule of Listed Buildings (DoE March 1991) a copy of which is held by DPC. Initial suggestions were White Hart pub; Cherry Hill Farm; the Old School/Community Centre; Forest of Bere pub; Harvest Home pub; and Pyles Farm with views such as that from The Chairmakers towards Hipley/Hoe Gate and across Frenchies Field to Harts Copse mentioned, PA prosed that we ask the Historical Group of the Denmead Village association to develop a local list on behalf of the SG. This was welcomed.

Action PA / SG

047/13NPSG Other matters for consideration

(i) The provision of Travellers sites within Hampshire: At the meeting with WCC Officers on September 24<sup>th</sup> it had been made clear that each settlement in WCC such as Denmead was expected to find sites for five or six pitches. The meeting discussed this, with PA referring to the 'Traveller Accommodation Assessment for Hampshire' prepared by Forest Bus Ltd. and dated April 2013. The Group formed the view that the matter should be considered in a Hampshire-wide context as it was not productive to create sites which were not where Travellers would use them. The SG took a positive view, not ruling out the identification a site for two or three pitches but felt that a site near an existing settled traveller or showman's site (of which there are some in Denmead Parish) would ease their integration into the community as a whole. It was agreed that the DPC Office staff be asked to start the research to establish a record of these sites.

Action NL-B/TD

(ii) Demographics & Housing Work Package: NL-B said that the promised final revision of Philip Hallyar's paper had not yet been completed. Meanwhile he had contacted WCC Officers in their Housing team to ask for an updated print of the social housing requirements for people wishing to live in Denmead (from the Hampshire Home Choice Letting database).

Action NL-B/PH

(iii) Infrastructure WP: NL-B said that a final revision of the Employers & Employment WP report 'Outcomes' will be presented to the next meeting of the SG.

Action NL-B

048/13NPSG Other Business

(i) Additional Burial Ground space: KA reminded the meeting that Burial Ground Space was among the issues mentioned in the original submission to DCLG for Fronrunner Status. NR volunteered to do research on this subject, starting with the contacts suggested (Cllr Ian Reed DPC; The Sustainability Centre at East Meon; officers within the Open Spaces team WCC).

Action NR

(ii) The meeting noted the receipt of a 'Denmead Data Set' dated August 2013, from WCC. It contains figures from the 2011 Census. It is a parish data set (not exactly the same as the area the defined for the NP), one which has been produced for every parish as part of the Local Plan pt2 project.

049/13NPSG Next meeting:

This will be on 18<sup>th</sup> November 2013 at the Old School when Neil Homer (rCOH) will be in attendance. He will present his first review of our NP work to date and his proposals for our future work. A start time of 7 pm was agreed.

The meeting closed at 4.45 pm

(Copy to attendees)