

## DENMEAD NEIGHBOURHOOD PLAN

### Meeting Notes – Meeting of the Steering Group

<i>Date of meeting</i>	Friday 30 <sup>th</sup> January 2015 at 6.00pm at The Old School	
<i>Attendees</i>	Cllr Neil Lander-Brinkley (NL-B)	Peter Ambrose (PA)
	Cllr Kevin Andreoli (KA)	D/Cllr Patricia Stallard (PS)
	John Knight (JK)	Neil Rusbridger (NR)
<i>Notes taken by</i>	Tony Daniells	

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#### 157/13NPSG Welcome & Apologies

NLB thanked everyone for attending. Apologies were received from Glenn Crooks (GC) and Felicity Hull (FH).

#### 158/13NPSG Notes of the last meetings

The notes of the meeting on 6 January 2015 were accepted as an accurate record of that meeting and agreed that they could be uploaded onto the DNP website. Since that meeting, NLB reported that the Submission Version of the Plan had been approved by WCC Cabinet to go forward to a Referendum. TD also reported that the Traveller Site Assessment Study Recommendations were due to go to WCC Cabinet in March.

#### 159/13NPSG Update 2

The second DNP Newsletter had been delivered from the printers that afternoon. NLB thanked all of those who had helped to prepare this issue. Delivery to all households would start on 1 February and the majority of households would have been delivered to by the following weekend. FH/GC would deliver to the outlying areas in the east the Plan area. A version should be put onto the DNP website. TD would ask of S Whetnall if local businesses were getting a vote in the Referendum as the Plan affected them and was based in part on their input.

#### 160/13NPSG Referendum Process

The Notice of Referendum had been received from WCC and posted onto the parish noticeboards.

Posters would be displayed at each bus stop. The message would be neutral and encourage residents to vote. Other locations could be used, such as the parish community notice boards where different messages could be put across. Some initial thoughts were given at the meeting. The use of coloured background paper was discussed and the need to keep this non-political.

The drop in session on 12 February was discussed. Copies of the Update 2 would be used as a hand-out for attendees to go away with was agreed. A write up of the drainage works and other 'hot' topics would be written up in a similar way to the '5 Facts' leaflet.

The logistics for the evening of the 12 February were discussed. There would be three tables with two SG members on each. The pairings would be PA & KA; NLB & FH; PS & JK. NR and GC would 'meet and greet' and allocate tickets and direct residents to tables as they became free and it was their turn. The use of a timer on each table was agreed to be a good idea. The Police would be made aware of the meeting.

PA was willing to promote the Plan and Referendum in the village centre.

NR would ask his contact for a price on promotional merchandise such as badges and pens.

The Notice of Referendum would be distributed using the Denmead Communications system.

NLB would prepare a press release for issue to The News; Hampshire Chronicle and Petersfield Post.

The use of Radio Solent and local TV stations would also be considered, especially as this was the first Neighbourhood Plan in Hampshire and should be newsworthy.

#### 161/13NPSG Other matters

- (i) An amended version of the VDS had been prepared by WCC and sent to PA/NLB for comment. PA will review.
- (ii) A letter had been sent to Eric Pickles MP, Minister of State for Communities and Local Government on the relaxation of Permitted Development Rights and the effect this would have on the Neighbourhood Plan. A reply was awaited.

162/13NPSG Local list of sites and spaces

The local list of sites and spaces would be addressed after the Referendum.

163/13NPSG Date of next meeting

The next meeting is scheduled for Tuesday 10 February 2015 in the Old School starting at 6.30pm.

The meeting closed at 8.00pm