

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of meeting</i>	Tuesday 24 June 2014 at 2.00pm in the Old School	
	Cllr Neil Lander-Brinkley (NL-B)	Cllr Felicity Hull (FH)
	Cllr G Crooks (GC)	Neil Rusbridger (NR)
	Peter Ambrose (PA)	
<i>Notes taken by</i>	Tony Daniells Clerk to the Council	
<i>Next meeting</i>	Steering Group (SG) on Thursday 17 July at 7.00pm in the Old School	

This meeting was a continuation of the meeting held on 16 June 2014.

117/13NPSG Welcome & Apologies

Apologies for absence were received from John Knight, Cllr Kevin Andreoli and D/Cllr Patricia Stallard.

118/13NPSG Matters arising since the last meeting

- i. The appeal against a refusal of permission for SHLAA site 2496 by WCC had been dismissed by the Inspector. He had included some supportive comment of the Neighbourhood Plan in his decision report.
- ii. NLB had asked members of the SG for their views on taking on the open space land north and east of the KGV Kidmore Field. The majority view was that it should be accepted as open space.
- iii. NLB, PA, PS and TD had attended a meeting that morning with a Senior Engineer from HCC Strategic Transport and the WCC Open Space Officer. Also in attendance were Andy Traves of Opus International, and Lynne Evans and Paul Bedford for Persimmon Homes. The law to transfer responsibility for drainage to HCC had still to be enacted, so no officer from HCC was present to comment on this matter. NLB summarised the outcome of the meeting which was called to answer concerns with traffic and drainage along Anmore Road and open space and to get the officers view. Officers had no major concerns with any of the proposals. Persimmon would provide summary information for use in further public consultations. The Open Space Officer would make layouts of MUGAs available to DNP.
- iv. A short list of three Examiners had been recommended by N Homer and CV's for each had been received and circulated. After a discussion on the merits of each, the SG gave a preference to Chris Collison. Other members of the SG would be asked for their views as soon as possible, but the organisation (NPIERS) will be told of our decision by 4 July 2014.
- v. PA would follow up with N Homer on the appointment of a qualified person to health check the Plan before it was submitted to WCC. It was hoped that this appointment could be agreed prior to the Council meeting on 9 July with the health check being completed soon afterwards.
- vi. NLB would review the Statement of Consultation with the Clerk on 25 June.

119/13NPSG Promoting the finalised Plan

- a. Panel. PA had contacted Locality who confirmed that they would provide an independent chairman for the Q & A Panels for residents. Two panel sessions were proposed and a discussion considered the dates and timings and the target audience. It was agreed that the two panel sessions would be held on
 - Thursday August 21 starting at 6.30pm at the DCA. FH would run children's activities.
 - Monday 8 September (or 9) starting at 7.30pm in the DWHH.
- b. Talks to local organisations would be arranged at their meetings in July. This would require a 10 minute slot at the start of meetings. TD would contact the following organisations to request this: 3 WI's; Worlds End RA; DHS; Lunch Club; Holidays at Home; Mumbaba
- c. Newsletter. A newspaper style A3 sized paper was proposed to be distributed at the end of July and a further update sent out at the start of September. NLB would work on the content. If permission was given, the Plan would be promoted to parents when they collected their children from DABS on Wednesday 13 August (or 12 August). TD would contact the organiser to ask permission. NR would talk to his contact to get ideas for layout and impact. FH would talk to her contacts about promotional ideas.

- d. Other ideas. The next round of communications with residents would be to promote the positives of the Plan. FH enquired about doorstep canvassing including some of the outlying areas at Worlds End. It was also suggested that use be made of the Denmead Communications distribution list.

120/13NPSG Village Design Statement

PA had updated the VDS and circulated this to members. Any changes should be copied to him. These would be reviewed at the next SG meeting prior to being submitted to WCC in support of the Plan.

121/13NPSG Other matters

A letter from Jezeph Consultancy was received. Members considered that the Oikos report was prepared and used and at the time of use was a valuable source of information. PA would ask for comment from NH when he spoke with him next and would also be asked if he was going to respond.

122/13NPSG Next meeting

Next meeting: The SG will meet on Thursday 17th July at 7.00pm at the Old School, but members are encouraged to attend the parish Council meeting on 9 July 2014.

The meeting closed at 4.40pm

(Copies to attendees)