

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of meeting</i>	Thursday 21 August 2014 at 7.00pm in the Old School	
	Cllr Neil Lander-Brinkley (NL-B)	Cllr Felicity Hull (FH)
	Neil Rusbridger (NR)	Peter Ambrose (PA)
	Cllr Glenn Crooks (GC)	Patricia Stallard (PS)
<i>Notes taken by</i>	Tony Daniells Clerk to the Council	

133/13NPSG Welcome & Apologies

Apologies for absence were received from Cllrs Kevin Andreoli and John Knight.

134/13NPSG Notes of the last meetings

The notes for the meetings held on 17 July and 12 August were summarised by NLB. These were both accepted as an accurate record of the meetings. The notes were approved to be uploaded onto the DNP website.

135/13NPSG Neighbourhood Plan (Submission Version)

The Health Check of the Plan by Elizabeth Skippers (ES) of URS/locality has been received and previously circulated. Each recommendation of her report was considered.

1. Recommendation 1 – accepted. Include a statement in V2 of the basic Conditions Statement that no other Plan exists for the area.
2. After each consultation a report was produced to summarise the engagement. This report was not requested or seen by ES. The recommendation was accepted by considered to be covered by the summary reports.
3. It was considered that the points raised by residents during the Pre Submission Consultation had been addressed in the A3 flyer and in section 12 of the Statement of Consultation. No further comment was proposed.
4. ES questioned if Policy 1 should be split into two policies for a definition of the settlement boundary and the Gap. The SG deemed this to be unnecessary.
5. Reference to self build had been removed so no justification for this was needed.
6. There was a need to add in a statement prior to 4.12 of the Plan similar to that suggested by NH that all landowners had indicated that their agreement to delivery of their sites and that the Developer would make a financial contribution to the Ashling Park for a MUGA in addition to a CIL payment.
7. ES had suggested that Policy 3 may work better if split into two policies. NH had not seen the need and the SG accepted this advice. No action proposed.
8. It was unclear what ES referred to as a ‘host’ building. No action
9. Recommendation 9 would be addressed with a photo showing how Park Road had changed in recent times to change bungalows into family accommodation. A photo would be added at 4.41 of the Plan where this was referenced.
A discussion on phasing of building followed at this point and the Plan would be amended with a timeframe at 4.27 to indicate that Tanners Lane would not be available before 2020 and the site at Anmore Road at paragraph 4.33 would not become available before 2019.
10. The suggestion by ES to separate out the care home element of Policy 4 was not acted upon.
11. A justification for lorry parking at Parklands would be added at 4.44 based on discussion at the Business Breakfasts and on a previous planning application.
12. Agreed to add in a sentence at 4.55 to the effect that this policy had been reached with the support of the local traveller and settled traveller community who were content with this Policy 8.
13. Paragraph 5.9 of the Plan would be strengthened by adding text that access to new housing would not be from the country lanes which would remain unchanged and protect the rural aspect of these lanes. Use of these lanes by cyclists and walkers and access to the SDNP would remain protected.
14. Reference to PPG was given in the Basic Conditions Statement and no further comment was required.

15. It was agreed to check with rCOH on the need for a conformity reference to NPPF.
16. TD would look at other Basic Conditions Statements from approved Plans to see what they had included in relation to ECHR conformance and whether a basic statement needed to be amplified further.
17. TD to check with Steve Opacic if a copy of the screening opinion was needed as an appendix.
18. The consultation evidence for both the SEA and NPO are available in the evidence base which was not seen or requested by ES.
19. No further action was deemed necessary
20. Legend on the Insert Map had been updated and would be amended if seen as necessary.

With regards to other comments from ES

- i. Page numbers would be added to the Contents Table in the Basic Conditions Statement
- ii. Checks would be made to ensure consistency with text and figures
- iii. At paragraph 1.10 add in that LPP2 is an emerging Plan

NR/PA would proof read the final submission version of the Plan before it is sent off to WCC

136/13NPSG Arrangements for Examination

Steve Opacic and Chris Collison had been communicating regarding the Independent Examination of the Plan once it was submitted. It was agreed by the SG to press on to get the Plan finalised and submitted. All supporting evidence and representations would be made available to all at the time of submission.

137/13NPSG Promoting the finalised Plan

- a. The A3 flyer had been printed and was being distributed.
- b. Panel meeting on 26 August had been arranged with an independent chairman. The Main Hall in the Old School was unavailable and NLB would contact the DCA to request that it was available for the meeting.
- c. A presence at the Denmead Show had been well supported and was considered to have been worthwhile.
- d. Delivery of the A3 flyers to the outer areas of the parish would be by SG members and FH would supply maps of a route.

138/13NPSG Dates of Future Meetings

No further dates were confirmed at this time.

The meeting closed at 9.35pm.