

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of meeting</i>	Monday 16 June 2014 at 2.00pm in the Old School	
	Cllr Neil Lander-Brinkley (NL-B)	D/ Cllr Patricia Stallard (PS)
	Cllr Felicity Hull (FH)	Cllr G Crooks (GC)
	Neil Rusbridger (NR)	Peter Ambrose (PA)
	Neil Homer – rCOH (NH)	
<i>Notes taken by</i>	Tony Daniells Clerk to the Council	
<i>Next meeting</i>	Steering Group (SG) on Tuesday 24 June at 10.00am in the Old School	

113/13NPSG Welcome & Apologies

NLB welcomed everyone to the meeting. There were apologies for absence from John Knight and Cllr Kevin Andreoli.

A discussion was prompted on the timing of WCC LPP2 and why this was delayed. The NP would now precede LPP2. An officer at WCC had been helpful in preparing the proposals map and it would be asked if WCC could redraw the map with any changes. The process for Regulation 15 and 16 were also discussed.

114/13NPSG Notes of the last meeting of the Steering Group

The notes for the meetings held on 3 June had been prepared but had yet to be seen by members of the Steering Group.

115/13NPSG Neighbourhood Plan Revisions

NH advised that he had made changes in line with those requested by the SG. These were highlighted in a revision dated June 2014 which had been circulated to members. NH reviewed the changes

- i. Traveller Policy updated with the location of two sites. He considered that this was all that was needed as DPC had looked to make this Policy work without being too prescriptive. The location of these two sites had not been identified in the minutes of the meeting of 3 June as the owners of other sites in the vicinity should be contacted and made aware of their inclusion. Cllr Hull and the Clerk would visit to make the owners aware.
- ii. Primary Shopping Area – no changes to this had been proposed when NH had prompted before. A modification was now suggested. NH advised that this would change the Plan to such an extent that a new consultation would be required. The Saved Policies from the Local Plan of 2006 (Policy SF.2 and SF.5) were reviewed. The difference between the Village Centre Environment and the Primary Shopping Area was discussed. Any changes could be made at the time of LPP2. It was AGREED to leave the PSA and VSE unchanged and to make any changes as may be required through LPP2. The update to the WCC Retail Study should now be available and WCC would be asked if this was the case.
- iii. Parklands – NH considered that the footpath could not be shown on the proposals map as these had not been shown on other maps. The lorry park would be moved further north to abut the business premises.
- iv. The full extent of the Persimmon site should be shown on the proposals map including the open space to the north of Tanners Lane. Cllr Hull questioned that value of the open space to DPC. She considered the land was too wet to be of use and would incur costs to maintain. NH suggested it be left in as it could later be turned down when any planning application was being considered. NLB would write to individual members to get their views on taking on this land as open space.

Post Meeting Note: NLB confirms that a clear majority of SG members have expressed a view in taking the open space to the north and east of Kidmore Lane KGV site as part of the development proposal for Kidmere (Carpenters Field).

- v. TD had spoken with a WCC Strategic Housing Officer about the need for affordable homes for people with a local connection. She had suggested they look into a Local Lettings Policy but there would need to be some evidence of the need in the Plan. TD would ask for the right form of words to support.

- vi. NH asked about the inclusion of bungalows on the proposed Persimmon development. If DNP wanted these then it should be referenced in the Plan. He also enquired if any proposal for self-build had been discussed with Persimmon. He advised leaving references to bungalows and self-build in the Plan.
 - vii. NH would need to add in a sentence related to traffic and drainage concerns. A meeting had been requested with HCC Officers, and a response to this was awaited.
 - viii. A reply had been received from Southern Water Authority regarding capacity of the infrastructure. This was a standard reply to the effect that if the system could not cope then the developer would be expected to pay for an upgrade to the system.
 - ix. NH suggested adding a glossary to the Plan.
 - x. NH advised that subject to some minor wording changes, the Plan was now ready.
 - xi. PA suggested adding a table of how the target housing numbers had been met.
 - xii. NH would hand over the final version of the Plan to DPC to add in any photos and to then submit this to DPC.
 - xiii. The Statement of Consultation would be sent to NH to review.
 - xiv. NH had drafted a Basic Conditions Statement and this had been previously circulated. He would now finalise the Strategic Environmental Assessment (SEA) document.
 - xv. A paper on how the SHLAA sites had been sifted and selected had been drafted but needed further comment.
- At 4.20 pm, NH left the meeting.
- PA advised that Locality had some funding available to help with any further consultation meetings.
- PA had reviewed the VDS and updated the content but had made no major changes. He would circulate the details of these changes to SG members.

112/13NPSG Next meeting

Due to time constraints, further items on the agenda were not taken. These would be covered during the next meeting.

Next meeting: **The SG will meet on Tuesday 24th June at 10.00pm** at the Old School.

The meeting closed at 4.30pm

(Copies to attendees)

	Action item	Who	Status
1	Arrange meeting with SWA and Envir Agency	TD	Ongoing
2	Finalise policy and location for traveller sites and send to NH for reference	FH/TD	Complete
3	Document reasons why SHLAA sites discounted	NH	Ongoing
4	Include list of allocations by site and number	TD	Ongoing
5	Select and include photo's to illustrate NP and send to NH	TD	Ongoing
6	Write up Community Engagement statement	TD	Ongoing
7	Republish updated version of VDS	PA	Ongoing
8	List of rural lanes that characterise Denmead	PA	Complete
9	Contact T Coates for wording on policy for local connections	TD	Complete
10	Write to land owner at Bunkers Hill	TD	Complete
11	Contact Baptist Church for statement of intent and traffic assessment	PA	
12	Develop trifold to promote final Plan	NLB	
13	Book slots in July at meetings of local organisations	TD	Ongoing