

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of Meeting</i>	Monday 25 June 2013 at 7.30pm in The Old School	
<i>Present:</i>	Cllr Neil Lander-Brinkley (NLB)	Peter Ambrose (PA)
	D/Cllr Patricia Stallard (PS)	Jenny Nell (JN)
	Neil Rusbridger (NR)	John Payne (JP)
<i>Notes taken by</i>	Tony Daniells (TD), Clerk to Denmead Parish Council	
<i>Next Meeting:</i>	Steering Group: Tuesday 20 August at 7.30pm in The Old School	

001/13NPSG Welcome and Apologies

NLB welcomed everyone to the meeting. Apologies were received from Steve Lincoln, David Griffiths, Nat King Smith and John Knight.

002/13NPSG Notes of the last meeting of the Forum/Steering Group

The notes of the SG meeting held on Thursday 23 May 2013 were reviewed and accepted as an accurate record of that meeting.

003/13NPSG Steering group matters

1. It was agreed that as the Forum and Steering Group membership was almost the same, future meetings would be advertised as Steering Group but open to members of both groups.
2. It was agreed that NR and JP become members of the Steering Group as both had expressed an interest in doing so. **Action: TD to send 'Jargon Buster' document to JP/NR**
3. An update from the Chairman had been circulated prior to this meeting. He had nothing he wished to highlight in his update and nothing further to add. Progress on work packages would be covered later in the meeting. The Demographics and Housing WP would be ready in July. Provision for a traveler site would need to be addressed in the Winchester District Local Plan part 2.
4. PA reported that a further grant from DCLG had been approved. He had hoped that direct support would continue from Stuart Woodin and Deb Appleby, but it was to come from Stella Scrivener and Peter Jones of Royal Town Planning Institute (RTPI). Stella had suggested holding workshops on evidence, engagement and options. This would be an evening activity due to availability, although PA would test members on the possibility of a Saturday in July was possible. **Action: PA to email SG/Forum members.**

004/13NPSG Community Engagement

1. A final report of the results of the drop in sessions had now been prepared. This had been seen by JN but she had made no comment. PA asked that section 4.1.1 was clarified such that it reflected the question being asked was what type of housing was preferred, not if housing was preferred per se. It was noted that the placement of housing was made with no reference to a map of SHLAA sites.
2. The report of comments from local school children was noted. Some amusing comments had been read, and some were possibly influenced by parents. The wish list may give an insight into future projects to address with S106/CIL funding.
3. The 'up-front' news bulletin from Planning Aid had included an article promoting a toolkit on the use of social media. There was a need to continue to spread the word by getting social media users to like and share twitter articles. Use of social media may need moderation and who would do this was questioned. It was likely to be an office function if time permitted. In the meantime, TD would download the toolkit. **Action: TD to download the toolkit from Locality.**

013/13NPF Development Placement

1. KA was unable to attend the meeting to give a verbal update on progress.
2. A Workshop to identify and agree options that could be put to residents had been held. There was a brief discussion on how to present these and if the presentation should only include what was considered deliverable. JN would provide an update on sources of data that could help with site choices and other work was in progress to help narrow down the sites to consider. Other discussions centered on linking recreational space to housing space, what Denmead might get from development and what had to be provided such as affordable housing and open space provision. The 'focus group' could be used to test out what information would be required. There was also a view that supported taking this information to the village directly and showing what had been found and how this was justified with evidence.

Options on the timing and location of further consultation were discussed. The options would be displayed on suitable boards. The direct support from RTPI may be able to offer advice on public consultation. The following dates and locations for consultation were suggested

- a) July at the Ashling Pavilion to co-incide with the opening of the new playarea and possibly at Proms in the Park
- b) August – DHS show on 17 August in the grounds of All Saints Church or outside of the former Nat West Bank if the marquee can be secured to the ground
- c) September at Kidmore Lane for the Dinosaur Derby on 8 September.

The consultation dates would need to be publicized. JP and NR offered to look at this and come up with a suitable poster to advertise the consultations. **Action: JP/NR to design suitable publicity materials.**

014/13NPF Demographics and Housing WP

PH had previously advised that he would be unable to finalise his report until the start of July. There was no further update at the meeting.

015/13NPF Infrastructure WP and Employment WP

The outcomes from the Employer and Employment Work Package had been previously circulated. Comments aired at the meeting were that

1. Provision of a shared hub of services should be left in the outcomes
2. The need for small lock up units were not supported by small businesses
3. The change of use of housing to retail was supported

JP had prepared an update on the Retail Centre. This content was self-explanatory. His paper supported a change of use of housing to retail. There was no requirement to change the boundary of the Primary Shopping Area (PSA).

016/13NPF Recreation, Environment and Green Spaces WP

This paper was complete.

Following the meeting with officers at WCC and members of the Steering Group, the papers that were promised had now been sent. The habitats of protected species had been supplied at the meeting on a map.

017/13NPF Dates of future meetings

The next meeting of the Steering Group was agreed as Tuesday 20 August 2013 at 7.30pm in The Old School.

Meeting closed at 9.40pm

Copies to Attendees
Forum and Steering Group members
Parish and Ward Councillors
NP website