

DENMEAD NEIGHBOURHOOD PLAN

Meeting Notes – Meeting of the Steering Group

<i>Date of Meeting</i>	Monday 23 May 2013 at 7.30pm in The Old School	
<i>Present:</i>	Cllr Neil Lander-Brinkley (NLB)	Peter Ambrose (PA)
	D/Cllr Patricia Stallard (PS)	Cllr Kevin Andreoli (KA)
	Jenny Nell (JN)	Jim Kerr (JKe)
	John Knight (JK)	Neil Rusbridger (NR)
<i>Notes taken by</i>	Tony Daniells (TD), Clerk to Denmead Parish Council	
<i>Next Meeting:</i>	Steering Group: Thursday 6 June at 7.30pm in The Old School	

001/13NPF Welcome and Apologies

NLB welcomed everyone to the meeting. Apologies were received from Steve Lincoln, David Griffiths, Philip Hallyer, Jane Andreoli and Cllr Felicity Hull.

002/13NPF Update

1. The notes of the SG meeting held on Thursday 11 April 2013 were reviewed and accepted as an accurate record of that meeting.
2. A newsletter had been distributed in April. NLB invited comments but none were forthcoming.
3. A meeting with WCC Officers was held on Friday 10 May 2013 in Winchester. NLB considered this a helpful meeting where good information had been presented. More information was to follow. In discussion at the meeting, the following points were raised
 - a. JN had captured actions from the meeting and had circulated an action list to attendees
 - b. Maps with the GIS layers showing the broad habitats of Denmead and habitat sites surveyed by the Hampshire Biodiversity Information Centre (HBIC) were supplied by JN at the meeting. These are held in the Parish Office. As such, there was no requirement to have sites surveyed again. JN would ask if the GIS layers could be made available for DPC to incorporate into their GIS mapping system.
 - c. Eco systems services assessment was being prepared by WCC, and data on European protected species would also be provided. A landscape assessment of Denmead would also be conducted by WCC and a copy supplied to the DNP teams.
 - d. JN had provided revised site assessment criteria, and the results of a sieve of SHLAA sites was awaited.
 - e. PA referred to the Plan from Upper Eden which included a statement that development would be on a small scale and staggered. JN replied that it was not possible to phase development. PS thought this should be put to the test.

003/13NPF External support for Denmead's NP

1. Oikos Place Analysis. PA reported that he had received comments on the analysis from JN. URS had completed their work on the analysis with funding allocated up to the end of the financial year. Work had now stopped and the analysis remained as part of the evidence base.
2. Community Profile. An update was expected in June when Community Action Hampshire recreated the profile using data from the 2011 Census.
3. PA reported on further success in obtaining grant funding and direct support. A further grant of £7,000 had been awarded. In answer to a question asking if the grant was restricted in use, PA responded that he had given details in the application of how the grant would be used. The direct support would come from Planning Aid, although PA preferred to continue to use support from those engaged previously. PA was meeting with Stella Scrivener to give her a tour of Denmead and to enquire if URS support could continue to be used. It was noted that Planning Aid, as planning officers, would be able to advise of how to translate the Plan content into planning language. Stella was also known to be experienced with community engagement. The meeting recorded its thanks to PA for obtaining the grant funding and further direct support.

NLB invited comments on V2 of the Draft Plan. PA commented that the Plan was a framework with the work groups adding their own data as appropriate. He suggested getting the framework in place and the content could be refined later.

He tabled a list at the meeting of areas where the work groups should start to produce documentation. JN advised that there was only a need to include something in the Plan if there are issues that are not addressed by policies in the WCC Local Plan. She cited an example of combining data from the 'drop in' sessions with issues/options to effectively give a chapter in the Plan

005/13NPF Other Progress Reports

PA asked how to make contact with those members of the working groups who were not present at meetings. In response NLB updated the meeting with contact made with other groups and contact planned.

1. He had met with Philip Hallyer who was working on the Demographics and Housing Work Package. Philip had obtained anecdotal evidence from meetings in the village. NLB had suggested that he now extract the key issues and write these up. Philip would hope to achieve this by early July.
2. NLB was meeting with John Price to further discuss the Infrastructure Work Package. There were no identified issues with Denmead to date, but infrastructure would be revisited to look at any site specific issues. The Retail Centre Study had been updated with current data and evidence was now available to allow a write up of this work package.
3. Little progress had been made on Employers and Employment. NLB was meeting with FH to review. JN had circulated a background paper on employment.
4. PA gave an update on Green & Recreational Space. The new space standards had been incorporated into the work group write up. JN had also circulated a paper with the requirement today using the new standard, and also rolling this forward to 2013 with the additional housing. The new standard altered how space was allocated with some change to allocation per 1000 inhabitants, but the overall shortage remained consistent between the old and new standards. The Figures were skewed when Creech Woods was included. PA was trying to contact S D-D to have Creech Woods removed. PA advised on the need to confirm the Gap boundary. JK considered that the eastern Gap boundary was well defined, but sites could not be ruled out simply because they were in the Gap. NLB considered that where the Gap encompassed leisure activities, the need to keep it could be justified.
5. The equine and farming industry still needed to be addressed. It was believed that the number of stables within the Parish had grown considerably over the years, but figures were unavailable to substantiate this growth. It was suggested that FH, or BG, as a footpath walker may be able to confirm this growth.
6. PA was concerned that speed of traffic through the village and the inadequacy of the bus service were still to be addressed.

[Note: The Clerk has contact details for all those involved in work packages and will provide them to members of the SG as required.]

007/13NPF Community Engagement – report on Drop in sessions

After mapping the postcodes of those attending the drop in sessions, these had been attended by residents from most of the roads in the village with some small exceptions. JK considered that section 4.2.2 of the analysis report gave reasonable evidence and JN accepted that the analysis gave a good indication of the wishes of Denmead. There was a need to pull out other evidence to support this. From the evidence gained from the drop in sessions, options should be extracted and these should be used to consult further with residents to test these options. The options should include sufficient detail to be meaningful and allow residents to make an informed decision.

PA did not see residents reading the drop in report but the report would be used to draw out options. JK asked what the village might get for allowing development. A discussion followed on what scale of development was needed to get developers to provide village facilities, what this might provide and if residents would accept this. The matter of phasing development was again raised but it was unknown how this could be achieved through the planning process. The need to present options and the pros and cons of each was needed. This should be done initially without giving specific locations. PA suggested further consultation over two weekends. The first to give the options, with the second linking these to sites. The consultation would need to involve all residents but if few attended the sessions and the Forum could show it had tried to bring people in, then this should suffice. JN also advised of the need to involve statutory

consultees again as part of this process with the DNP's specific proposals. Planning Aid, as part of their direct support may be able to assist with this activity.

008/13NPF Next Steps

A brainstorming session was suggested to draft three options to consult on with the village. The results of the consultation could then be applied to sites. Whilst this related to housing development, there was also a need to consult on retail and employment. The brainstorming session would be a Steering Group meeting on Thursday 6 June at 7.30pm in The Old School.

Meeting closed at 9.40pm

Copies to Attendees
Forum and Steering Group members
Parish and Ward Councillors
NP website